

## Agenda

Tuesday, June 9, 2026

Rev. Mark Lewis, Rev. Canon Pat Martin, Jill Dumaresq, Doug Jarvis, Wally Baker, Rosemary Wells, Jack Barkley, Melody Praise, Elizabeth Irwin, Patty McLaughlin(r) Isobel Tuttle(r)

1. Welcome & opening prayer
2. Approval of Agenda
  - Approval of Minutes from Tuesday, Tuesday, May 11, 2026
3. Business Arising
  - a. Events Calendar
  - b. Communication Coordinator
  - c.
4. Rector' Report (see attached)
5. Warden's Report (see attached)
6. Treasurer's Report (see attached)
7. Holy Trinity Report (No report)
8. Cemetery Report – (see attached)
9. Apple Tree Ministry – No Report
10. New Business
  - a. Power Outage planned July 5th
  - b. Cemetery Expenses
  - c. Parish wide service August 16<sup>th</sup>
  - d. Transition planning
  - e.
  - f.
  - g.
  - h.
11. Grace.

Parish Council  
 Tuesday May 11, 2026  
 St. James Anglican Church – Meeting

Attendance: Rev. Mark Lewis, Canon Pat Martin, Doug Jarvis, Elizabeth Irwin, Wally Baker, Melody Praine, Patty McLaughlin, Rosemary Wells

Regrets: Jack Barkley, Jill Dumaresq, Isobel Tuttle

Start time: 7:32

1. Welcome/opening prayer	Mark Lewis	
2. Approval of Agenda	Moved: Wally Baker	Seconded: Rosemary Wells
2a Approval of Minutes	Moved: Elizabeth Irwin	Seconded: Melody Praine
3. Business Arising	<ul style="list-style-type: none"> <li>a) Events Calendar</li> <li>b) Rectory Fireplace</li> <li>c) Communication Coordinator</li> <li>d) Yard Sale</li> <li>e) Anglican Foundation</li> </ul>	<ul style="list-style-type: none"> <li>a) Wally volunteered to barbeque for the yard sale</li> <li>b) New Fireplace has been installed and is working great. Small cost saving achieved.</li> <li>c) New Communication Coordinator is ~ Terry Tinkess. Terry starts on May 25, 2026.</li> <li>d) Requesting yard sale items be dropped off Friday morning ‘May 15<sup>th</sup>’. Weather permitting the sale will be held outside.</li> <li>e) Rosemary Wells requested this agenda item be added.</li> </ul> <p>A document was provided to council members for review of membership. Elizabeth Irwin put forth a motion to donate \$500.00. This value falls in the ‘benefactors’ membership. Wally Baker seconded the motion.</p>
4. Rector’ Report	Rev. Mark.	<p>Mark gently reminded council that transition is taking place. Council is encouraged to grow and take on new tasks to ensure the transition is as smooth as possible.</p> <p>Report Attached</p>
5. Warden’s Report	Jill Dumaresq	Thanks to Jill for consistently creating this report. Wardens were reminded that we need to each take an active role contributing to this document.

6. Treasurer's report	Rosemary Wells	<p>a) Diocese Analysis- Rosemary advised reflects an overpayment of \$520. However, the report shows (-\$520.00). There is a bit of confusion. Rosemary will follow-up.</p> <p>b) Cost of heat has increased. It was discussed that we need to be mindful of the setting on the thermostat.</p> <p>c) Investment income paid on in December vs January.</p> <p>Rosemary moved the report. Wally seconded.</p> <p>Report attached.</p>
7. Holy Trinity report	Isobel Tuttle	No Report.
8. Cemetery report	Jack Barkley	<p>Mark shared the following: Decoration Day will be held on June 7<sup>th</sup>, 2026, at St. John's Cemetery. A speaker on behalf of Eastern Monuments will be present for event.</p> <p>No Report.</p>
9. Apple tree ministry	Melody Praine	No Report
10. New Business	<p>a) Lay Reader's gathering</p> <p>b) Handicapped parking</p>	<p>a) Lay Reader's gathering ~ June 13<sup>th</sup> our church will be hosting the Warden of Lay Readers. Our duties include providing lunch for the event.</p> <p>b) Doug was approached regarding handicap parking availability. Discussion on topic revealed that we do indeed have a sign to indicate the designated parking area (however it appears people do not always follow instruction). When the road and parking area are paved (later in the summer) specific handicapped parking spots can be painted onto the pavement. At this time, we will return to the 'cones' to indicate parking for handicap individuals.</p>

	<p>c) Training for Live Stream operators</p> <p>d) Minute Taking Guidelines</p>	<p>c) Training for Live Stream operators ~ Mark will host a training session for individuals who run the Live Stream. If we know of anyone who may want to learn this task, please share their name. Mark also suggested that the persons who is running the PowerPoint slide show should also know how to set it up in the actual software.</p> <p>d) Minute Taking Guidelines (Jill provided the document). A brief discussion regarding the weekly bulletin to see if the wardens' names and phone numbers should be removed. At this time, it was agreed to leave this informaton as is.</p> <p>Additional ~ An announcement will be made May 17<sup>th</sup>, 2026, regarding our new communication coordinator.</p> <p>Three-year maintenance agreement on furnace. Rosemary raised the question, 'where are we at with this'. It was discussed that Jill worked with Toshak and she may be the best person to answer this question. Rosemary will reach out to Jill.</p> <p>Rev Pat shared that Kathy Lucking send an email expressing gratitude towards our parish for the support of the Madagascar Project.</p>
11. Motion to adjourn	Wally	
12. The Grace.		

Meeting Adjourned: 8:36  
Recorded by: Patty McLaughlin

## **Incumbent's Report**

Grace and Peace to you all:

As this will be my last parish council meeting for this parish. In September, there will be someone new, and I want to take this opportunity to express to you my gratitude for allowing me to be your incumbent these last five years. You welcomed me, guided me, taught me, and trusted me to lead in some pretty difficult times. Beginning my ministry here during Covid was not easy for anyone. Yet, we found a way, by the grace of God, to make things work and continue to build God's kingdom in this place. You supported Wendy and I as we transitioned from being parishioners to become ministers of the faith. You allowed us to grow with you, and you held us up in prayer, something we are both very grateful for. I never imagined I would be in this place when I was seeking ordination, but God works in mysterious ways. Thank you for accepting us with love and trust and faith. We will be forever grateful for your kindness and your love.

As I reflect in our time together, I feel especially mindful of all that we have shared and of the road that still lies before you. Seasons of transition are rarely simple. They can stir uncertainty, raise questions, and ask much of us emotionally and spiritually. And yet, they can also be seasons in which the grace of God becomes especially visible. Even now, in the midst of change, I see signs of that grace among you. I see people stepping forward with generosity, courage, and a willingness to serve. I see members of this parish taking on new responsibilities and growing into leadership in ways that give me real confidence for the future. These are gifts worth noticing and naming, because they remind us that God is not absent in times of change. Rather, God is already present, quietly preparing hearts, raising up leaders, and strengthening this community for what comes next.

In the coming months, you will be entrusted with important and holy work. You will be called to welcome a new interim priest, and that welcome will matter more than you may realize. To receive new ministry well is itself a ministry of the parish: a ministry of hospitality, patience, prayer, and openness to the movement of the Holy Spirit. You will also be preparing a parish profile for a new incumbent. That task is not simply administrative. It is an opportunity to tell the truth about who you are, to speak honestly about your joys and challenges, and to reflect prayerfully on the gifts, hopes, and needs of this parish community. It will ask you to look both backward and forward—to give thanks for all God has done among you, and at the same time to imagine with faithfulness what kind of future God may now be opening before you. This work will require care, honesty, collaboration, and trust, but I believe you are ready for it.

For that reason, I hope you will receive this time not only as a period of uncertainty, but as a season of promise. These are exciting days, and I truly believe they are days to be celebrated. An ending is always also the beginning of something new. The life of this parish has never depended on one person alone; it rests, by God's mercy, in the faithful love of Christ and in the many members of the Body who are called to serve together. The same God who has carried you through challenge, change, and even hardship will not fail you now. Indeed, I believe with all my heart that God is preparing good things for this parish—new energy, new opportunities, renewed purpose, and fresh expressions of ministry that will bless both this church and the wider community it serves.

So, as you move toward the summer and into the next chapter of your life together, I encourage you to do so with hope. Trust in the faithfulness of God. Trust in the gifts that are present among you. Trust in the leaders who are emerging, in the love that binds this parish together, and in the quiet work of the Spirit that so often unfolds before we can fully see it. Do not be afraid of what is ahead. Instead, meet it with prayer, generosity, and expectation. I believe the best way to honour this moment of transition is not with anxiety, but with gratitude and hope—gratitude for all that has been and hope for all that is still to come. My prayer for you is that you will enter this next season with deep peace, renewed courage, and great confidence that God's future for this parish is bright, grace-filled, and full of possibility.

Yours in Christ,  
Mark+

## **Wardens' Report for Parish Council June 9, 2026 (May)**

The Reverend Mark Lewis led our worship services for May with one exception. On May 3<sup>rd</sup>, Easter 5, there was the Contemplative service at 9:00 a.m., followed by the 10:30 service where Kathy Lucking gave a presentation bringing us up to date about the Madagascar School Project. May 10<sup>th</sup> was Easter 6 with 10:30 service. The Reverend Canon Pat Martin led the services, 9:00 a.m. Contemplative and 10:30 worship, on May 17<sup>th</sup> as Mark was on vacation between May 12<sup>th</sup> and 19<sup>th</sup>. On May 24<sup>th</sup> we celebrated Pentecost, and on May 31<sup>st</sup>, Trinity Sunday with the 9:30 Contemplative service and our regular 10:30 worship. We are thankful for the lay assistants, greeters, readers, chalice bearers, musicians, counters, prayer leads, altar guild and more, all of whom contribute to our worship life. The 10:30 services were preceded by coffee and treat time for those coming early for some additional fellowship. There was service at the Hartford Retirement Home on Tuesday, May 5<sup>th</sup>.

Coffee Morning Gospel Conversations continued Tuesday mornings May 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup> at 9:00 on Zoom, coordinated by Pat and attended by a faithful crew.

Martha's Lunches in May were held on Thursdays May 7<sup>th</sup> and 21<sup>st</sup>, both in the church.

The congregation collected items for a Mother's Day Baby Shower on May 10<sup>th</sup>, benefitting Community Food Share. 187.5 pounds of baby items were collected! Thanks to Wendy Lewis for coordinating this.

The Community Kitchen, led by Shelley from House of Lazarus/the Hub/Martha's House, in the church kitchen, took place on Friday May 22<sup>nd</sup>. Participants learn about cooking, have a meal, and have food to take home.

The busy and well-stocked Martha's Closet was held in the church hall on Saturday, May 30<sup>th</sup>, from 9:00 to 11:00 a.m. Coffee and treats are now offered in the church. Kudos to the faithful crew who sort clothing as well as set up and take down the Closet every month basis! They handle a huge volume of clothes.

There was an Education for Ministry seminar on Tuesday May 12<sup>th</sup>, and a final session (!) on Wednesday May 27<sup>th</sup>, both at the church.

Kathy Lucking was very appreciative of both the opportunity to speak at our service on May 3<sup>rd</sup>, and the lovely luncheon that followed in the hall downstairs. The congregation and those attending the luncheon were updated on the latest happenings at the Madagascar School Project. What has been accomplished there is truly incredible and we are proud to be able to help support the Project.

One of our biggest events of the year, the annual Yard Sale was on Saturday May 16<sup>th</sup>. There was an incredible display of goods for sale – and an incredible number of items sold, indoors and outdoors. Wally Baker (chef) made multiple trips for additional food and we still sold out by mid morning. Hess's YIG generously donated the food. Many thanks to those who donated their treasures, those who sorted and priced all the contributions, and moved many tables outside very early Saturday, and served as salespeople, and got us back to something resembling normal afterward. Shirley Alguire and team, well done! The sale brought in much needed funds totalling around \$2000.

We welcome Terry Tinkess, who started working with us as Communications Coordinator on May 25<sup>th</sup>. We are happy to have him aboard and wish him every success and much happiness in the role.

It seems there is no such thing as a quiet month in this parish. We are blessed to have Mark at the helm, Pat as our Pastoral Associate, the Venerable Peter Crosby as Chaplain to Holy Trinity, and a church and broader community of loving, dedicated and hard-working people. Thanks be to God!

Respectfully submitted,

Jill Dumaresq, Doug Jarvis, Wally Baker, and Patty McLaughlin

**Financials- St. James**

<b>St James Cash Flow Comparison</b>			
<b>2025-01-01 through 2026-05-31</b>			
<b>Category</b>	<b>2025-01-01- 2025-05-31</b>	<b>2026-01-01- 2026-05-31</b>	
<b>INFLOWS</b>			
Cemetery	7.91	208.52	
CTF	14,000.00	10,000.00	
Fund Raisers: Calendars	0.00	5.00	
Fund Raisers: Catering	0.00	548.12	
Fund Raisers: Easter Appeal	315.00	905.00	
Fund Raisers: Garage Sale	1,800.45	2,256.55	
Fund Raisers: Income Tax Prep	630.00	725.00	
Fund Raisers: Play	1,760.00	2,469.18	
Fund Raisers: Rectory Furnace	250.00	0.00	
Fund Raisers: Symphony	0.00	190.00	
General Givings	49,390.30	52,478.00	
General Givings: non envelope	0.00	40.00	
HST Rebate	1,555.43	1,755.44	
Incumbent Discretionary	200.00	0.00	
Invest Inc	4,225.87	1,919.82	
Mission Income: Christmas Dinner Income	-127.50	0.00	
Mission Income: Food Bank	100.00	50.00	
Mission Income: Madagascar	440.00	860.00	
Mission Income: Madagascar Fund Raiser	0.00	185.00	
Mission Income: PWRDF	180.00	225.00	
Mission Income: Tilted Steeple	863.33	0.00	
Open	401.00	465.15	
Rental Income HUB	8,000.00	8,160.00	
<b>TOTAL INFLOWS</b>	<b>83,991.79</b>	<b>83,445.78</b>	

<b>OUTFLOWS</b>		
Business: Ecops	46,097.10	46,144.15
Business: Insurance	5,839.15	5,491.25
Business: Parish Fair Share	5,174.60	4,986.30
Business: Salary, Wages	4,580.76	0.00
Mission Expense: Anglican Mission Service	0.00	500.00
Mission Expense: Martha Drop-In	0.00	31.88
Office: Bank Fees	319.23	271.45
Office: HST	4,152.63	4,411.04
Office: Office Phone	897.37	717.72
Office: Office Supply	1,575.45	1,545.80
Rectory: Grounds Maintenance	2,250.00	2,850.00
Rectory: Heat	572.31	747.18
Rectory: Hydro and Water	1,202.19	1,456.93
Rectory: Property Tax	491.60	421.45
Rectory: Rectory Maint	11,430.00	8,672.00
Rectory: Rectory Security	210.00	210.00
St James: Custodian Care	880.00	680.00
St James: Custodian Supplies	29.98	74.99
St James: Grounds Maint St James	4,500.50	6,700.00
St James: Heat Ex	2,283.46	4,462.05
St James: Kitchen St James	-330.81	439.94
St James: Security St James	945.00	2,483.00
St James: St James Elec	1,347.81	1,820.02
St James: St James Repair and Maint	0.00	-45.92
Worship: Adult Education	300.00	0.00
Worship: Advertising	360.40	458.32
Worship: Flowers	-257.00	-66.53
Worship: Music Director	4,116.65	4,116.65
Worship: Music License	162.00	167.00
Worship: Organ	224.00	0.00
Worship: Piano	0.00	400.00
Worship: Worship Misc	2,024.70	280.95
<b>TOTAL OUTFLOWS</b>	<b>101,379.08</b>	<b>100,427.62</b>
<b>OVERALL TOTAL</b>	<b>-17,387.29</b>	<b>-16,981.84</b>

<b>Holy Trinity Cash Flow</b>	
<b>2026-01-01 through 2026-05-31</b>	
<b>Category</b>	<b>2026-01-01- 2026-05-31</b>
<b>INFLOWS</b>	
General Givings	\$6,482.15
Invest Inc	\$4,691.39
Mission Income: PWRDF	\$65.00
Open	\$40.00
<b>TOTAL INFLOWS</b>	<b>\$11,278.54</b>
<b>OUTFLOWS</b>	
Business: Insurance	\$1,830.40
Business: Parish Fair Share	\$1,662.09
Business: Priestly Services	\$1,890.00
Business: Salary, Wages	\$703.68
Holy Trinity: Custodian C	\$720.00
Holy Trinity: Ground Maint HT	\$940.00
Holy Trinity: HT Heating	\$2,310.04
Holy Trinity: HT Security	\$179.55
Holy Trinity: Hydro	\$536.77
Office: Bank Fees	\$18.50
Office: HST	\$422.47
Worship: Organist	\$1,000.00
Worship: Worship Misc	\$88.85
<b>TOTAL OUTFLOWS</b>	<b>\$12,302.35</b>
<b>OVERALL TOTAL</b>	<b>-\$1,023.81</b>

<b>EVENT</b>	<b>Target Audience</b>	<b>Location</b>	<b>Date</b>	<b>Leader(s)</b>	<b>Costs</b>	<b>Budgeted Inc</b>	<b>Net Income</b>	<b>Results Notes</b>
<i>Bakeless Bake Sale</i>	Broader community	<i>St. James</i>	<i>TBD</i>	<i>Wally Baker</i>		<i>\$2,000.00</i>		<i>November date? Consider February next year</i>
<i>Church Dinner</i>	<i>Broader community</i>	<i>St James' Hall</i>	<i>TBD</i>	<i>Shirley Alguire?</i>		<i>\$1,500.00</i>		<i>Need a coordinator, fish fry, ham supper?</i>
Christmas Dinner	Broader Community	Legion	25-Dec-26	Pat, Candace, Elizabeth				
Christmas Appeal 2026				Incumbent		\$2,500.00		
Playhouse Lunch	Playhouse patrons	St James' Hall	10-Dec-26	___/Bob		\$2,500.00		Tourtière
<i>Orchestra</i>	<i>Broader Community</i>	<i>Church</i>	<i>TBD</i>	<i>Bob Ruddock</i>		<i>\$3,000.00</i>		
Séan McCann Concert	Broader Community	Church	14-Nov-26	Bob & Jill		\$250.00		This is a rental we can do cookie sales etc, can help sell tickets locally
Small Halls Concert	Broader Community	Church	9-Oct-26	Bob Ruddock		\$750.00		
Thanksgiving Appeal 2026				Incumbent		\$1,500.00		
<i>Roast Beef Dinner</i>	<i>Broader Community</i>	<i>TBD</i>	<i>TBD</i>	<i>Patty &amp; Tim?</i>		<i>\$2,700.00</i>		<i>Mark &amp; Tim to discuss possible spring date</i>
Applefest Pancake Breakfast	Broader Community	Iroquois	19-Sep-26	TBD		\$1,200.00		
<i>Music Concert</i>	<i>Broader Community</i>	<i>St James'</i>		<i>Margaret? Bob &amp; Jill?</i>		<i>\$1,000.00</i>		
Playhouse Lunch	Playhouse patrons	St James' Hall	9-Sep-26	___/Bob				Wednesday. Ham Dinner. Kitchen Workers Team 2
Playhouse Lunch	Playhouse patrons	St James' Hall	13-Aug-26	Wendy/Bob				Pork Tenderloin. Kitchen Workers Team 1

Playhouse Lunch	Playhouse patrons	St James' Hall	9-Jul-26	Wendy/Bob				Kitchen Workers Team 2
Playhouse Lunch	Playhouse patrons	St James' Hall	11-Jun-26	Wendy/Bob				Chicken Diablo. Kitchen Workers Team 1
Yard Sale	Broader Community	St James'	16-May-26	Shirley Alguire, Jack Barkley		\$2,000.00		Need to check electric outlets. Bake sale & plants
Madagascar Lunch	Broader Community	St James' Hall	3-May-26	Elizabeth Irwin, Nick Lee		\$0.00	0	Kathy Lucking visiting. Tickets \$15
<i>Chamber Breakfasts</i>	<i>Chamber Members</i>	<i>St James' Hall</i>	<i>TBD</i>	<i>Mark Lewis (for the moment)</i>				
Mystery Play	Broader community	Upper Canada Playhouse	25-Apr-26	Pat Martin		\$2,000.00		<i>\$25/ticket with \$5 shared Lions bursary &amp; Playhouse</i>
Easter Appeal 2026				Mark		\$2,100.00		
Chamber Breakfast	Chamber Members	St James' Hall	4-Feb-26	Mark				<i>50 served @ \$15, \$200 in bills to be reimbursed</i>
Chamber Breakfast	Chamber Members	St James' Hall	15-Jan-26	Mark				<i>Cancelled due to storm</i>