

Parish Council

Tuesday December 9, 2025

Present: Rev. Mark Lewis, Doug Jarvis, Pat Martin, Jill Dumaresq, Melody Praine, Ruth Speer, Rosemary Wells, Elizabeth Irwin, Isobel Tuttle, Patty McLaughlin

Regrets: Jack Barkley, Wally Baker

Minutes recorded by: Ruth Speer

Items		Discussion & Actions
Welcome 7:30	Doug Jarvis	
Opening Prayer	Mark Lewis	
Approval of Agenda:	Changes as noted Additions: Vestry Date Draft Budget Archives	Moved: Rosemary Wells Seconded: Patty McLaughlin Carried
Approval of minutes from November 11, 2025	Moved: Ruth Speer Seconded: Jill Dumaresq Carried	Thanks extended to Wendy Lewis
Business Arising		
a. Fund Raising Calendar	Jill Dumaresq Mark Lewis Rosemary Wells Mark Lewis	Added plan for mystery play and Chamber of Commerce breakfasts. Youth orchestra now complete, had \$3000 in sponsorships. Expenses should be covered (maestro, bus, truck & advertising. Tourtiere fundraiser to be added to fundraising calendar - \$2172 brought in so far. There is the upcoming playhouse lunch and funeral lunch for Donna Becksted – these will be December items. 4 pm service that Pat has setup, 7:30 pm service with Margaret Whisselle and Isabelle Delage, Hartford at 10:00 am Christmas Day
b. Christmas Services		
c. Holy Trinity Finances	Isobel Tuttle Rosemary Wells	Noted in the last minutes there was a discussion about keeping \$3000 savings in CTF and a carryover \$2000 in the account to start the new fiscal year. Rosemary noted normally there would be a transfer from Holy

	<p>Isobel Tuttle</p> <p>Jill Dumaresq</p> <p>Motion: to move \$8000 to St. James, \$3000 to CTF, and \$2000 left in account for January startup. Moved by Rosemary Wells. Seconded by Jill Dumaresq. Carried.</p>	<p>Trinity's account to St. James' account. The budget was \$8000. Then as noted by Isobel, we would leave \$2000 in account for January, then anything leftover transferred to CTF. Currently: \$11,000 in Holy Trinity's account.</p> <p>Isobel noted a budget of \$8000 might be questionable for next year, as HT is down \$4000 in general givings and there are expenses in 2026 to come. It is difficult knowing the trust was setup to look after HT and that is our main goal. We are part of the parish and we all need to pull together while making sure HT's interests are covered.</p> <p>Thank you expressed to Isobel for her work and her input on the finances at Holy Trinity.</p>
Rector's report	<p>Rev. Mark</p> <p>Jill Dumaresq</p>	<p>Report included – commented on the slightly different approach to the report.</p> <p>It is appreciated, you are giving us the insights & innerworkings of things in the parish & community as it relates to the life & liturgical aspects of the year.</p>
Warden's report	<p>Jill Dumaresq</p>	<p>Report included – wanted to draw attention to the comment by Donnie Bowes about the involvement of St. James people in many ways in our community.</p> <p>Addendum to the report will be to note the passing of Donna Becksted and Dorothy Casselman – Mark</p>

		will add those names in the PC package.
Treasurer's report	Rosemary Wells Motion to accept the Treasurer's report. Moved by Rosemary Wells. Seconded by Melody Praine. Carried	Report included. With the symphony fundraiser we closed out November better than we expected. Photocopier is at the end of its contract at the end of the spring – Rosemary will follow up on what options they have Mark has asked Rosemary to look into bundling the phone and internet with Eastlink.
Holy Trinity report		Report included. Mark commented on the excellent fellowship at the service he was part of on Dec. 7 th along with the wonderful potluck.
Cemetery report		Report included. Jill mentioned we could consider planting some replacement trees for the ones being taken down. Thank you extended to Jack Barkley, Bob Ruddock and all involved to get this done.
Apple Tree Ministry	Melody Praine	No report – Melody commented she is OK with the funds she has available.
New Business		
a) Martha's Closet Correspondence	Mark Lewis	Reminded us of the importance of remembering our space is shared space with all that goes on here. He noted that people in the parish may have concerns there is no designated family space. It was noted that we have a play area at the back of the church and we have to be conscious of safe church

	<p>Motion: To accept the request from Martha's Closet volunteers to look at the Children's room and see how to make it a multi-use space. Moved: Jill Dumarexq Seconded: Patty McLaughlin Carried.</p>	<p>guidelines. There was discussion of a section in the dungeon could be considered if there is a need for family space. Also discussed if there would be any space at the rectory for storage, etc. The basement isn't practical with steep stairs and the Hub are using all the upstairs rooms.</p>
b) Vestry Date	Feb. 22 nd	February 22, 2026 set for the annual Vestry meeting.
c) Draft Budget	Rosemary Wells	Reviewed the budget. Thank you to Rosemary for preparing this for this meeting. Work will continue on it as this year comes to a close and will bring it back for January approval.
d) Archives		Jill – are we sending all that needs to go to Archives? Requirements to be checked on that and followed up on.
Agenda addition to new business: e) Communication coordinator	Mark Lewis	Ruth Speer will be starting a placement in January and depending on the time commitment involved, we may be looking for a communication coordinator to replace her.
Motion to adjourn	Jill Dumaresq	Next meeting Jan. 13, 2026 at 7:30 pm
Grace	Rev. Mark	8:52 pm