Agenda

Tuesday, November 11, 2025

Rev. Mark Lewis, Rev. Canon Pat Martin, Jill Dumaresq, Doug Jarvis, Wally Baker, Ruth Speer, Rosemary Wells, Jack Barkley, Melody Praine, Elizabeth Irwin, Patty McLaughlin, Isobel Tuttle

- 1. Welcome & opening prayer
- 2. Approval of Agenda

Approval of Minutes from Tuesday, October 14, 2025

- 3. Business Arising
 - a. Fund Raising Calendar
 - b. Maintenance on Rectory equipment
 - c. New Door
 - d. New steps
- 4. Rector' Report (see attached)
- 5. Warden's Report (see attached)
- 6. Treasurer's Report (see attached)
- 7. Holy Trinity Report (see attached)
- 8. Cemetery Report (see attached)
- 9. Apple Tree Ministry No Report
- 10. New Business
 - a. New steps
 - b. Christmas Services
 - c. Chamber of Commerce Breakfast
 - d.
 - e.
 - f.
 - g.
- 11. Grace.

Tuesday October 14, 2025

Zoom Meeting

Present: Rev. Mark Lewis, Rev. Canon Pat Martin, Doug Jarvis, Jill Dumaresq, Rosemary Wells,

Elizabeth Irwin, Melody Praine

Chair: Doug Jarvis Recorder: Wendy Lewis

Regrets: Patty McLaughlin, Isobel Tuttle, Ruth Speer, Jack Barkley,

Next Meeting: Tuesday November 11, 2025 7:30

St. James Anglican Church

Welcome	Doug Jarvis	7:37
Opening Prayer	Mark Lewis	
Minutes accepted from August 26, 2025 Agenda accepted	Moved by: Jill Dumaresq Seconded by: Melody Praine Moved By :Jill Dumaresq Seconded by :Rosemary Wells	
Business Arising -vestry door	Jill spoke	-will have the company look at the
Fundraising Calendar	Fundraising calendar Pancake breakfast went well	door when they come to look at the window. Jill will bring a quote back to the council. Mark suggested that we should have them look at the West
	-Mark Lewis	door.
-New worship service		-Planning a new service to start as an earlier service
Rector's Report	Mark Lewis	Spoke to the attached report
Warden's Report	Jill Dumaresq, Wally Baker, Patty McLaughlin, Doug Jarvis	Spoke to the attached report.
Treasurer's Report	Rosemary Wells	Spoke to the attached report.
		Motion to accept the budget as presented Rosemary
		Seconded by;Wally Baker. Passed
Holy Trinity Report	None	
Cemetery Report	None	
RoApple Tree Ministry	None	
New Business		
) Thanksgiving Letter	Mark Lewis	Apologize the letter was late. We will ask Jim Millard to put together a Christmas news letter.

) Furnace	Mark Lewis	We had no furnace on Sunday. Toshack's coming tomorrow. Asked about maintenance plan information.
) Ruth's report	Mark Lewis	Food has been taken to the hub from Playhouse lunch, Martha's drop in, and Roast beef dinner. -working out volunteers to help make food for the Hub.
l) Tax clinic	Rosemary Wells	Clinic has been approved for another year
Motion to adjourn	Wally Baker	
Grace	Mark Lewis	8:20

Incumbent's Report

Grace and Peace to you all:

God is good! We have survived another month of busyness and are no worse for wear. It seems that every time I think things are going to get hard or difficult or frustrating, God calms the storms. I am so thankful to be surrounded by a congregation, a group of people, who ground me and remind me that it is not about me and it is about serving others, our community and the world. My joy comes from service, although it can be challenging at times. I am reminded that Jesus was challenged oftenby his disciples, by the Pharisees, by the Sadducees and almost everyone he encounters. He depends on the strength, the patience and the courage provided by God. How can I do anything less?

Death seems to be a theme in my world these days. The death of Wendy Gibb, the death of Steve McMillan, the death of so many fighting in so many wars, the death of democracy in my home country, all remind me that death is a part of life. We are only guaranteed two things- that we are born and that we die, and we don't get to choose either one of those events. But death is not to be feared. Jesus has reminded us lately in our readings that it is how we live, the time between being born and dying, that is our focus. Worrying about things we have no control is wasted time, and yet a real human emotion. And death seems very scary as we have no control over it. How do we keep from having worry overwhelm us? I think it is through community, through practicing our faith, through journeying with others who remind us that we are not alone and never will be. It is about living life to the fullest by serving God and serving others. That means loving God and loving others, regardless of their race, their faith, their position or their sexuality. God does not put limits on love and neither should we! If our focus is on living the best life God wants for us, then it doesn't matter when we pass because God will be with us in this as well. Be kind to yourselves!

As we end our lectionary year and begin to prepare for Advent, let us all take time for each other. Let not the busyness of our culture, the busyness of the coming season dictate our lives. Let us commit to spending time with one another and loved ones without interruption and the idea that we

need to get more things done. Let us enjoy our time and harken back to a time that wasn't controlled by cell phones and calendars and social media Let us not believe the lie that we are told that if we don't do it, it won't get done, or at least be done as well as it could be. Build those moments of time and space into our lives that we can be a joy and comfort to those around us and to ourselves. Jesus urges us to follow him and his example. What I read and glean from the Gospels is that Jesus spent a fair bit of time by himself recharging, being with family and being with God. Let us remember to follow his example. Sound like a plan?

I love this place and as always, it is an honour and a privilege to be the incumbent here. May God continue to work through us all to bring the kindom of God to the world and to this community.

Yours in Christ,

Mark+

Wardens' Report for Parish Council November 11, 2025 (October)

We welcomed the Reverend Mark Lewis back from his holiday as he celebrated the service of Pentecost 17, and Season of Creation 5, including the Blessing of the Animals (which turned out to be quite a few very well behaved dogs). Mark also led the service of October 12, Pentecost 18 and Harvest Thanksgiving. The church was beautifully decorated and the congregation brought food items for our Food Share. The services of October 19 and October 26, Pentecost 19 and 20 respectively, were also celebrated by Mark. All were live-streamed. Our thanks to all who cover the extensive roster of duties that keep the congregation sharing in preparing for, and leading our worship and music.

Two services were held at the Hartford Retirement Residence, October 7 and October 23, presided over by Mark and with Ruth Speer preaching.

Coffee time continues to be well-attended before Sunday services. Thank you to those who contribute!

Facilitated Coffee Morning Gospel Conversations, by Zoom, discussions of the Gospel for the coming week, continued on the October 7, 14, 21 and 28 Tuesday mornings. Thanks to the Reverend Canon Pat Martin for coordinating – and facilitating - the conversations.

Education for Ministry continued with a session at the church on the afternoon of October 7th.

Thursdays October 2nd and 16th, Martha's Drop-In Lunches were held in the church, open to all in the broader community. Thanks to all who prepare, serve and clean up for this popular ministry.

On Saturday, October 4th, the church catered a large, very successful roast beef dinner at the Legion, for the Ladies' Auxiliary to the Royal Canadian Legion, in honour of their 75th anniversary. Our appreciation to Patty and Tim McLaughlin for their leadership on this, and all who contributed to such a major undertaking. Several local ministries benefited from delicious leftovers!!

Also on October 4th, we hosted a Small Halls concert featuring AHI, a Canadian folk singer, much enjoyed by the audience. Thanks to the crew making and selling cookies and beverages, which along with a percentage of ticket sales, are a good part of our income from the concerts.

Wendy Gibb's funeral on October 17th at St. James' was an opportunity for the congregation and the wider community to come together and celebrate Wendy's life. Wendy was much loved, contributed greatly to our

parish and will be sadly missed. We won't hear of the Vicar of Dibley without thinking of her. Following the service was a lunch at the Legion.

The 145th Session of the Synod of the Anglican Diocese of Ottawa took place in Ottawa from October 23rd to 25th. Our thanks to our Synod members Mark, Ruth Speer, and alternate Elizabeth Irwin for attending. Ruth provided us with an excellent summary of the sessions in the message at our service of October 26th, and there is a very good summary document of the sessions that was distributed as a link with our Bulletins and Announcements emails. The Summary is also available on the Diocesan website (Ottawaanglica.ca) under Parishes, then Synod. Especially if you missed Ruth's presentation, the Summary is an important read to get a sense of what is happening in this active Diocese.

Martha's Closet set up the Christmas decoration exchange early in October so parishioners could bring in the decorations they no longer want and go home with ones they like. At the October 25th Martha's Closet, the decorations were available to all clients, along with the wealth of clothing choices that make set-up and takedown a challenge. Kudos to all who work so hard to set up and take down a full-size clothing store every month!

The Community Kitchen at St. James, led by Shelley from House of Lazarus, usually on the third Thursday of the month, took place October 24. Those attending get to prepare a meal and take one home, too.

For some time, our Vestry entrance porch has been in questionable condition. Thanks to David van Moorsel, we have a new and much improved access to the Vestry door over new stairs and porch. We really appreciate David's work on this and the increased safety for us all!

We are humbled to be part of the ministries of this busy parish. Our heartfelt thanks to Mark and Pat, as well as Ruth Speer, for their dedication and tireless work on behalf of our communities.

Respectfully submitted, Jill Dumaresq, Doug Jarvis, Wally Baker, and Patty McLaughlin

Holy Trinity Report

Holy Trinity Report for November 11, 2025 Parish Council Meeting

Holy Trinity has been a hub of activity since my last report. A good deal of maintenance work has been conducted, mostly while I was away on vacation, to make our beautiful church even more so.

We have a new post supporting the pedestrian gate beside the lych gate, thanks to DeJong Masonry. A great deal of other work was completed by Local 613 Property Management (Mike Cross of Chesterville), including the repair of a leak in the roof flashing between the main roof and the Vestry roof, the replacement of soffit and roofing where a hole was at the east end of the building, sealing of eaves troughs, replacement\installation of all window vents in the exterior protective windows upstairs and down as well as the painting and reinforcement of the front door, painting the Vestry storm door and five basement windows.

All of the above work resulted in us having to pull \$25,000.00 from our savings with the CTF. To date, \$15,000.00 of the same has been used. Due to a possible lack of communication on my part and/or my being out of the country while the work was being done, all of the boxes on my (non-

existent) list were not ticked. This is not to say that we paid for work that wasn't done. We simply wanted more done than was understood by the contractor. I am hopeful that Mike's company will take on this additional work. I have contacted Mike Cross to communicate this, although he is on vacation himself at the moment. There is still more painting to be completed to bring the building completely up to snuff. We anticipate having to spend no more than an additional \$5,000.00 to complete this work. Unfortunately, Mother Nature has made it clear that this won't be done now until the spring.

In light of the above, I would suggest that the remaining \$10,000.00 be returned to our savings with the CTF, as I believe we will be comfortable enough financially in the spring to manage payment for the remaining work out of our general funds.

I would also respectfully request that, as has been done most of the years since we became a chapel, we maintain \$2,000.00 in our bank account at the end of the calendar and fiscal year, as well as save an additional \$3,000.00 in a GIC or some such investment, either with our local bank or the CTF, whichever Council feels is appropriate.

Once again, a good amount of non-perishable food was collected at our Thanksgiving service and shared between the local Community Food Share and Centre 105. We continue on a weekly basis to provide Centre 105 with donations of coffee and other products as needed. This outreach support will soon include our annual 'Mitten Tree' project which is always a success.

Our first service of the month in December (the 7th), will see us gathering for a potluck Christmas lunch and some time of fellowship. All are welcome to join us in this annual tradition. Just bring your 'pot' and your appetite!

Although I may not communicate it often, I am blessed and honoured to serve my God, parish and congregation in this special corner of our wonderful country.

Respectfully submitted,

Isobel Tuttle, Chapel Steward

Cemetery Report

A large branch fell off a tree at the West end of the cemetery on Oct. 15th. I believe it blocked some of Merkley street due to the fact that the municipality had to remove it. After receiving a call from a concerned person across the street from the cemetery, I contacted David Jansen, municipality rep, who arranged to have the entire tree (rotten) removed at the expense of the municipality. After meeting with Bob and having a discussion with Mr. Jansen, it was decided that the other three trees are rotten and are a risk hazard. As the trees are on cemetery property, we have arranged for Top Notch Tree Service to remove the trees at a cost of \$4000.00. This unexpected cost will put a large dent in the cemetery account.

Respectfully submitted,

Jack Barkley

Holy Trinity Financials

Holy Trinity Cash Flow Comparison		
2024-01-01 through 2025-10-31		
Category	2024-01-01- 2024-10-31	2025-01-01- 2025-10-31
INFLOWS		
Cemetery	7.38	0.00
CTF	7,000.00	25,000.00
Fund Raisers: Calendars	0.00	25.00
Fund Raisers: Easter Appeal	0.00	50.00
Fund Raisers: Thanksgiving Appeal	125.00	0.00
General Givings	16,085.00	12,084.30
General Givings:General Givings-non envelope	50.00	60.00
Invest Inc	13,346.88	13,880.76
Mission Income: Centre 105	50.00	0.00
Mission Income: PWRDF	45.00	190.00
Open	140.00	251.00
TOTAL INFLOWS	36,849.26	51,541.06
OUTFLOWS		
Business: Ecops	0.00	0.00
Business: Insurance	2,845.00	2,628.00
Business: Parish Fair Share	3,004.20	2,328.75
Business: Priestly Services	3,258.00	2,405.00
Holy Trinity: Building Maint	1,312.38	10,423.83
Holy Trinity: Custodian C	1,320.00	1,410.00
Holy Trinity: Ground Maint HT	7,448.66	1,455.00
Holy Trinity: Holy Trinity Security	105.00	0.00
Holy Trinity: HT Heating	4,682.62	2,457.19
Holy Trinity: HT Security	215.00	326.52
Holy Trinity: Hydro	968.36	941.43
Mission Expense: Centre 105	100.00	0.00
Office: Bank Fees	25.00	11.00
Office: HST	2,016.57	2,223.99
Worship: Piano	50.00	0.00
Worship: Worship Misc	0.00	182.52
TOTAL OUTFLOWS	27,350.79	26,793.23
OVERALL TOTAL	9,498.47	24,747.83

St James Cash Flow Comparison			
2024-01-01 through 2025-10-31			
Category	2024-01-01- 2024-10-31	2025-01-01- 2025-10-31	2025 BUDGET
NEL OWG			
INFLOWS	Φ0.00	Φ7.01	Φ0.00
Cemetery	\$0.00	\$7.91	\$0.00
CTF	\$0.00	\$14,000.00	\$0.00
Fund Raisers: Beef Dinner	\$3,000.00	\$2,948.53	\$2,700.00
Fund Raisers: Calendars	\$0.00	\$0.00	\$180.00
Fund Raisers: Christmas Appeal	\$0.00	\$0.00	\$2,500.00
Fund Raisers: Easter Appeal	\$2,160.00	\$315.00	\$2,100.00
Fund Raisers: Garage Sale	\$2,081.76	\$1,800.45	\$2,100.00
Fund Raisers: Income Tax Prep	\$2,355.00	\$630.00	\$0.00
Fund Raisers: Music Concert	\$437.84	\$0.00	\$500.00
Fund Raisers: Pancake Breakfast	\$1,017.58	\$1,242.08	\$1,000.00
Fund Raisers: Play	\$2,245.00	\$1,760.00	\$2,000.00
Fund Raisers: Playhouse Lunch Money	\$4,100.00	\$2,429.78	\$4,700.00
Fund Raisers: Rectory Furnace	\$0.00	\$250.00	\$0.00
Fund Raisers: Small Halls Festival	\$199.00	\$211.00	\$1,100.00
Fund Raisers: Symphony	\$2,600.00	\$2,800.00	\$0.00
Fund Raisers: Thanksgiving Appeal	\$0.00	\$25.00	\$1,500.00
General Givings	\$96,135.75	\$96,125.55	\$125,000.00
General Givings: General Givings-non envelope	\$150.00	\$12,000.00	\$500.00
General Givings: Transfer from Holy Trinity Chapel	\$0.00	\$0.00	\$8,000.00
General Givings - Other non envelope	\$100.00	\$150.00	\$100.00
HST Rebate	\$4,954.24	\$5,023.88	\$7,900.00
Incumbent Discretionary	\$1,000.00	\$500.00	\$0.00
Invest Inc	\$6,341.26	\$8,592.29	\$6,900.00
Kitchen Appeal	\$2,575.00	\$0.00	\$0.00
Mission Income: Apple Tree Ministry	\$1,000.00	\$0.00	\$0.00
Mission Income: Food Bank	\$0.00	\$100.00	\$0.00
Mission Income: Madagascar	\$300.00	\$1,055.00	\$0.00
Mission Income: Madagascar Fund Raiser	\$0.00	\$2,980.00	\$0.00
Mission Income: PWRDF	\$280.00	\$380.00	\$0.00
Mission Income: Tilted Steeple	\$1,550.00	\$1,300.00	\$0.00
Open	\$543.90	\$605.00	\$3,000.00
Rental Income	\$200.00	\$250.00	\$300.00
Rental Income HUB	\$14,200.00	\$16,000.00	\$19,200.00
TOTAL INFLOWS	\$149,526.33	\$173,481.47	\$191,280.00
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OUTFLOWS			
Business: Ecops	\$91,975.00	\$92,194.20	\$110,633.00
Business: Insurance	\$11,382.90	\$11,678.30	\$14,014.00
Business: Parish Fair Share	\$12,016.60	\$10,349.20	\$12,056.00
Business: Salary, Wages	\$8,633.30	\$9,062.01	\$10,357.00
Business: Synod Meeting	\$258.00	\$286.44	\$300.00
Fund Raiser Expense: Church Calendar	\$93.75	\$216.00	\$95.00
Incumbent Discretionary Expense	\$400.00	\$300.00	\$0.00
Mission Expense: Anglican Mission Service	\$500.00	\$0.00	\$0.00
Mission Expense: Centre 105	\$100.00	\$0.00	\$0.00
Mission Expense: Christmas Dinner Mission	\$0.00	\$127.50	\$0.00
Mission Expense: Madagascar	\$0.00	\$2,980.00	\$0.00
Office: Bank Fees	\$523.17	\$540.62	\$660.00
Office: Envelope Secretary	\$0.00	\$0.00	\$300.00
Office: HST	\$2,334.75	\$5,025.79	\$3,750.00
Office: misc	\$0.00	\$0.00	\$350.00
Office: Office Phone	\$1,896.39	\$1,938.86	\$2,000.00
Office: Office Supply	\$3,276.40	\$2,309.43	\$4,000.00
Office: Treasurer	\$0.00	\$0.00	\$500.00
Rectory: Grounds Maintenance	\$1,600.00	\$2,375.00	\$1,800.00
Rectory: Heat	\$1,337.55	\$1,621.82	\$1,700.00
Rectory: Hydro and Water	\$2,338.98	\$2,479.95	\$2,900.00
Rectory: Property Tax	\$879.27	\$922.30	\$1,000.00
Rectory: Rectory Maint	\$358.00	\$11,430.00	\$1,000.00
Rectory: Rectory Security	\$315.00	\$315.00	\$420.00
St James: Custodian Care	\$1,544.00	\$1,668.17	\$2,500.00
St James: Custodian Supplies	\$56.91	\$29.98	\$60.00
St James: Grounds Maint St James	\$1,925.00	\$4,900.50	\$2,200.00
St James: Heat Ex	\$4,929.44	\$5,751.72	\$7,200.00
St James: Kitchen St James	\$485.34	\$728.64	\$5,500.00
St James: Security St James	\$2,126.00	\$1,842.50	\$2,500.00
St James: St James Elec	\$2,372.65	\$3,300.09	\$2,900.00
St James: St James Repair and Maint	\$446.14	\$91.73	\$2,000.00
Worship: Adult Education	\$0.00	\$300.00	\$0.00
Worship: Advertising	\$588.58	\$360.40	\$650.00
Worship: Flowers	-\$45.16	-\$257.00	\$100.00
Worship: Music Director	\$8,027.47	\$8,233.30	\$9,674.13
Worship: Music License	\$155.00	\$162.00	\$160.00
Worship: Organ	\$0.00	\$224.00	\$0.00
Worship: Worship Misc	\$335.50	\$2,364.58	\$450.00
TOTAL OUTFLOWS	\$163,165.93	\$185,853.03	\$203,729.13
OVERALL TOTAL	-\$13,639.60	-\$12,371.56	-\$12,449.13

EVENT	Target Audience	Location	Date	Leader(s)	Costs	Budgeted Inc	Net Income	Results Notes
Bakeless Bake Sale	Broader community	St. James	TBD	Wally Baker		\$2,000.00		November date?
Church Dinner	Broader community	St James' Hall	TBD	Shirley Alguire?		\$1,500.00		Need a coordinator, fish fry, ham supper?
Christmas Dinner 2025	Broader community	Legion	25-Dec-25	Pat Martin, Candace Jamieson, Ruth Speer,				
Christmas appeal 2025	Community	St. James	15-Dec-25	Mark Lewis		\$2,500.00		
Playhouse Lunch	Broader community	St. James' Hall	11-Dec-25	Wendy Lewis & Bob Ruddock		\$1,000.00		5th Thursday lunch, \$25 pp less expenses
Youth Orchestra Christmas Concert	Broader community	St James	7-Dec-25	Isabelle Delage & Bob Ruddock		\$0.00		
Maple Leaf Brass Band	Broader Community	St James	15-Nov-25	Margaret Whisselle		\$500.00		Remembrance-related - need date
Thanksgiving Letter 2025	Community	St. James	15-Oct-25	Mark Lewis		\$1,500.00		
Church Dinner	Legion Ladies	Legion	4-Oct-25	Patty McLaughlin, Tim McLaughlin		\$2,700.00		for Legion volunteers - replaces roast beef dinner
Festival of Small Halls Performance	Broader community	St. James	4-Oct-25	Bob Ruddock		\$1,100.00		AHI is performing.
Applefest Pancake Breakfast	Community	Iroquois Applefest	20-Sep-25	Mark Lewis		\$1,000.00	\$1,240	8:30-10:30

Playhouse Lunch	Broader community	St. James' Hall	11-Sep-25	Wendy Lewis & Bob Ruddock	\$940.00	\$640	4th Thursday lunch, \$25 pp less expenses
Playhouse Lunch	Broader community	St. James' Hall	17-Aug-25	Wendy Lewis & Bob Ruddock	\$940.00	\$450	3rd Thursday lunch, \$25 pp less expenses
Playhouse Lunch	Broader community	St. James' Hall	10-Jul-25	Wendy Lewis & Bob Ruddock	\$940.00	\$610	2nd Thursday lunch, \$25 pp less expenses
Playhouse Lunch	Broader community	St. James' Hall	12-Jun-25	Wendy Lewis & Bob Ruddock	\$940.00	\$721.22	1st Thursday lunch, \$25 pp less expenses
Madagascar Tea	Community	Legion	8-Jun-25	Elizabeth Irwin, Nick Lee	\$0.00		10 people per table, tickets \$20
Decoration Day	Broader community	Iroquois Cemetery	1-Jun-25	Cemetery Committee			
Yard Sale	Broader community	St. James	17-May-25	Shirley Alguire	\$2,100.00		
Easter appeal 2025	Community	St. James	15-Apr-25	Mark Lewis	\$2,100.00		
Tilted Steeple Coffee House	Broader community	Allan Hall, 19 Lakeshore Dr.	11-Apr-25	Isabelle Delage, Bob/Jill	\$210.00	\$450*	Approx \$900 gate, split 3 ways; \$150 from kitchen
Celtic Rainbow Cabaret	Broader community	St. James'	5-Apr-25	Pat Martin	\$2,000.00	\$1,760	
Tilted Steeple Coffee House	Broader community	Allan Hall, 19 Lakeshore Dr.	28-Feb-25	Isabelle Delage, Bob/Jill	\$210.00		
Christmas Dinner	Broader community	Legion	25-Dec-24	Pat Martin, Candace Jamieson, Ruth Speer		\$3,034	

Christmas Lett	ter Broader community or church community?		15-Dec-24	Mark Lewis & Jim Millard	\$2,000.00		
Festival of Sm Halls - The Ea Pointers	Broader	St. James	7-Dec-24	Bob Ruddock			
Playhouse Lun	Broader community	St. James' Hall	4-Dec-24	Wendy Lewis & Shirley Alguire	\$1,000.00		6th Wednesday lunch, \$25 pp less expenses. Inc \$4100 so far
Youth Orchest Christmas Concert	Broader	St. James	1-Dec-24	Isabelle Delage, Bob/Jill	\$4,500.00	\$4,776	donations \$2600
Tilted Steepl Coffee House	COMMITTIV	Allan Hall, 19 Lakeshore Dr.	15-Nov-24	Isabelle Delage, Bob/Jill			