

Parish Council
 Tuesday April 14, 2026
 St. James Anglican Church – ZOOM Meeting

Attendance: Rev. Mark Lewis, Doug Jarvis, Elizabeth Irwin, Wally Baker, Melody Praine, Jill Dumaresq, Patty McLaughlin, Rosemary Wells, Isobel Tuttle, Rev. Pat Martin

Regrets: Jack Barkley (technical difficulties)

Start time: 7:32

1. Welcome/opening prayer	Mark Lewis	
2. Approval of Agenda	Moved: Wally Baker	Seconded: Jill Dumaresq
2a Approval of Minutes	Moved: Melody Praine	Seconded: Wally Baker
3. Business Arising	<ul style="list-style-type: none"> a) Events Calendar b) Rectory Fireplace c) HoL Rent Increase d) Communication Coordinator e) Roast Beef Dinner 	<p>a) Calendar events discussed ‘Mystery Play’, ‘Madagascar Lunch’ and the ‘Yard Sale’ in May.</p> <p>Rosemary updated the Easter Appeal raised \$750.00. There is a need for another fundraiser. A suggestion was made to hold a Bakeless Bake Sale; however, the group consensus was to hold off until Nov 2026 or Feb 2027.</p> <p>b) Rectory Fireplace will be installed on May 4th.</p> <p>c) HoL rental increase discussed with Kathy Ashby. New amount \$1680.00. May 21st Mark will meet with Joel Prentiss to discuss the details.</p> <p>d) An advertisement has been posted for the job position of ‘Communication Coordinator’ on the social media. One application received thus far. It was decided to extend the application deadline. Parish council participants encouraged to share the social media posts to raise awareness.</p> <p>e) Mark and Candace to discuss potential dates for when the Roast Beef fundraiser can take place. It needs to be in a location which offers amenities such as an updated kitchen</p>

		with all dishes, utensils included. Next Parish Council Meeting May 11 expect update.
4. Rector' Report	Rev. Mark.	Mark's focus is to guide our parish during this time of transition and transformation. Report Attached
5. Warden's Report	Jill Dumaresq	No Questions
6. Treasurer's report	Rosemary Wells a. Anglican Foundation of Canada b. Local Foundation learnings c. HT Organist Update	a) research current Anglican Foundation membership expectation/fees and circulate to council. b) Jill will share reminder/invitation about the Learning Commons property and finance session to interested parties. c) Organist is now being paid \$75.00 twice a month for her services. Easter Appeal discussion. Value received was lower this year. It was discussed that when a 'letter' the appeal (in the past) it may have assisted with increased donations. However, there is a 'cost' of sending out 'mail' and printing letters, etc. Some ideas to support this initiative were to send letters to specific members who do not subscribe to email (and therefore are missing the Easter Appeal entirely). Brainstorming for how to reach parishioners who do not use social media. Levac is possibly over invoicing. Rosemary will contact to discuss. Jill offered to prepare and share the financial update for the bulletin utilizing information for Rosemary's report (Excluding the \$10,000.00) CTF withdrawal.

		<p>The Independent Grocer in Morrisburg is under new management. New charge cards will be provided.</p> <p>Report attached.</p>
7. Holy Trinity report	Isobel Tuttle	<p>Easter Service was well attended.</p> <p>Only 14% of Riverside Heights residents expressed an interest in the proposed water/server hookup initiative. Sadly, these are services the church would have greatly benefited from. Suggestion made for lobbying local council to ensure water/sewer hookups or connectors are installed for future use at HT.</p> <p>General maintenance repairs are required. Isobel offered to take pictures of items at HT for spring cleanup and assess what can be discarded.</p> <p>It was also noted that a pew was damaged when moved. Hoping arrangements can be made for repair.</p> <p>The person who took care of cutting the grass last year at HT has suffered a heart attack and therefore is not able to continue in this role. It was suggested that Isobel can reach out to Jack or Bob to discuss alternative measures.</p> <p>No report.</p>
8. Cemetery report	Jack Barkley	<p>NOTE – due to technical difficulties Jack was not in attendance therefore Mark discussed Decoration Day and the possible speaker ‘David Lapier’ from the Marsden McLaughlin Funeral Home. Arrangements for this will need to be confirmed.</p> <p>Report attached.</p>
9. Apple tree ministry	Melody Praine	No Report

10. New Business	<ul style="list-style-type: none"> a) Guardian Plan b) Choir Gowns c) Stewardship d) Learning Commons e) PC Meeting Date in May f) Yard Sale 	<p>a) Guardian Plan Furnace Maintenance annual fee \$1240. Council agreed cost in line with 3 furnaces requiring regularly scheduled maintenance. Sub-note ~ a checklist of annual property tasks should be developed. Or investigate further with Joel Prentice.</p> <p>b) Choir gowns have not been used in some time. Options for considerations is to (store, donate discard). Suggestions welcomed on May 11th Parish Council meeting.</p> <p>c) TENS is a stewardship program with resources and training materials available to the parish for consideration and implantation.</p> <p>d) Jill will forward an email reminder/invitation about Learning Commons property and finance session to interested PC participants.</p> <p>e) Next PC meeting is May 11th.</p> <p>f) Yard sale will be held on May 16th.</p>
11. Motion to adjourn	Wally	
12. The Grace.		

Meeting Adjourned: 8:36

Recorded by: Patty McLaughlin