

## Agenda

Tuesday, March 10, 2026

Rev. Mark Lewis, Rev. Canon Pat Martin, Jill Dumaresq, Doug Jarvis, Wally Baker, Rosemary Wells, Jack Barkley, Melody Praise, Elizabeth Irwin, Patty McLaughlin, Isobel Tuttle(r)

1. Welcome & opening prayer
2. Approval of Agenda  
Approval of Minutes from Tuesday, February 10, 2026
3. Business Arising
  - a. Events Calendar
  - b. Milk Mat Workshop
  - c. Ruth Update
  - d. Communications Coordinator
4. Rector's Report (see attached)
5. Warden's Report (see attached)
6. Treasurer's Report (see attached)
7. Holy Trinity Report No report
8. Cemetery Report – No Report
9. Apple Tree Ministry – No Report
10. New Business
  - a. Paving parking areas
  - b. Rectory Fireplace
  - c. Easter Services
  - d. E-Transfer address
  - e. Holidays
  - f.
  - g.
  - h.

11. Grace.

Tuesday February 10,2026

Zoom

Attendance: Rev. Mark Lewis, Rev. Pat Martin, Doug Jarvis, Ruth Speer, Rosemary Wells, Elizabeth Irwin, Wally Baker,

Regrets: Jack Barkley, Jill Dumaresq, Isobel Tuttle, Patty Mclaughlin,

Start time: 7:37

1>Welcome/opening prayer	Mark Lewis	
2.Approval of Agenda	Ruth Speer	Rosemary Wells
2aApproval of Minutes	Wally Baker	Rosemary Wells
3.Business Arising		
3a. Event calendar	Rev. Mark	Doing the roast beef dinner in May. ( need to talk with Tim and Patty)  -Bakeless bake sale. (set a date)
3b. Vestry	Rev. Mark	-Finishing up this week. -Review this week, and we hope to have it out in hands to people. -Doug thanked people stepping up to take on roles in the church.
3c. Milk mat workshop	Rev. Mark	Pat is asking for a different date.
3d. Eastlink	Rev. Mark	Rosemary did the work and a big thanks for cutting the bill in half.
3e. snow removal	Rev. Mark.	Rev. Mark is doing the walkway snow removal. Snow removal needs to be done regularly and consistently.
4Rector's report	Rev. Mark.	No questions. Report attached.
5.Warden's report	Wally Baker	Report attached We no longer support the Madagascar Orphanage.
6.Treasurer's report	Rosemary Wells  Accept the Report  Moved by Rosemary Wells Seconded by Wally Baker	-Comparison to 2024 Snow removal increase. - Doug asked about an increase in the rent for the hub - Rev. Mark will discuss with Cathy about an increase of 5% this year.
6a.Approval of budget	Move that we approve to be presented at Vestry. Moved by Wally Baker, seconded by Ruth Speer	Carried
7. Holy Trinity report		As attached
8. Cemetery report		As Attached

9. Apple tree ministry		As attached
10. New Business		
- Ruth update	Ruth Speer	Thanks for the gift presented to her on her last Sunday,
11. Motion to adjourn	Wally Baker	
12. The Grace.		

Meeting Adjourned: 8:24

Recorded by  
Wendy Lewis

## **Incumbent's Report**

Grace and Peace to you all:

It is so exciting to be meeting as a new council after Vestry. And although many faces remain the same, the new year brings new challenges and opportunities to grow this place and God's kingdom in this world.

We have entered the Season of Lent and we have elected a new Bishop and we are transitioning from one leadership style to a yet unknown one. The constant is all of this is God's love for you and the faith and trust that God is constantly making things new in this world which includes this parish. God's love can and will be in this place as the Spirit moves to direct our stewarding of God's creation. God's love prevails because God is love!

Some of the challenges we face in stewarding this place is the maintenance to our building. Although we would have liked to have done all of the work needed during a building project, some repairs may need to be completed in a timelier manner. For instance, the roof, the steeple and bell tower and the pointing of the stone need immediate attention. As well, the parking areas need to be regraded or paved. Our exterior doors need to be upgraded. A new hall is also needed and is a much bigger project that will require some dedicated members to see the process through, yet is not imperative to the overall well-being of the building. We will need to make plans and prioritize the order of immediate needs to care for this place in which we worship.

As we move ever closer to seeking a new incumbent, we need to pray for discernment and wisdom for our new bishop who ultimately appoints the new spiritual leader to this place. We need to be wise and prayerful in preparing a parish profile that will attract candidates that have the skills and the ambition to minister in such a busy place. We need to be open and vulnerable to hearing God speak to us through the Spirit and through the many people who will be involved in this process. We need to trust that God will send us someone who is filled with God's love and will work to share that love with this congregation, with this community and with the world.

As we continue our journey through Lent, a time of self-reflection, of penitence, of fasting, and of prayer, we need to ask one another and ourselves what we can do, as individuals and as a parish, to grow God's kingdom in this place through our stewardship of God's gifts that have been provided us. For some it may be time; for others it may be sharing their talents; and for others, it may be sharing their financial resources. These are all things God has provided for us, we can't take them with us and so should be shared while we are here to show our love for God and all that has been given us. I pray you will spend some time reflecting and committing yourself to giving back to God what has so freely been given you.

As always, I love serving in this place and serving with all of you! Let us go forward following the way of Jesus and spreading God's love!

Yours in Christ,  
Mark+

## Wardens' Report for Parish Council March 10, 2026 (January)

The Reverend Mark Lewis led the February worship services which began with the Sundays of Epiphany 4 and 5 on February 1<sup>st</sup> and 8<sup>th</sup>, with the latter including a 9:00 a.m. Contemplative service in addition to the regular 10:30 a.m. worship. February 15 was Transfiguration Sunday. There were Ash Wednesday services held on the 18<sup>th</sup> at 11:00 a.m. and 7:00 p.m. February 22<sup>nd</sup> was the 1<sup>st</sup> Sunday of Lent and included a Contemplative service at 9:00. A service was held at the Hartford Retirement Home on Tuesday, February 3<sup>rd</sup>. Coffee and treats are available in the church before Sunday services so members of the congregation can enjoy a visit if they wish.

The Vestry meeting after church on February 22<sup>nd</sup> was well attended, and we were well fed with an excellent potluck lunch. A special thank you to Mark and all who assisted in the preparation of the Vestry Report, along with those who assisted with the meeting and with setting out and clearing up after the meal.

The election of the new Bishop was held at Christ Church Cathedral on Saturday, February 28<sup>th</sup>, and attended by Mark and Synod members Ruth Speer and Jill Dumaresq. The Venerable Kathryn Otley was elected and has been confirmed as the 11<sup>th</sup> Bishop of Ottawa.

Coffee Morning Gospel Conversations were held on Zoom on Tuesday mornings February 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, and 24<sup>th</sup>. Thank you, the Reverend Canon Pat Martin for coordinating this chance for discussions of the Gospel for the coming Sunday (and the many, many other good things you do!).

Martha's Drop-In Lunches were held on February 5<sup>th</sup> and 19<sup>th</sup>, offering a good meal and a time of fellowship to members of the broader community.

The first of a four-week Lenten learning series *How Can We Be Salt and Light in a Broken World* began at the back of the church on Wednesday February 25<sup>th</sup> at 1:00 p.m. with Our Current Situation.

An Education for Ministry session was held at the church on the afternoons of February 1<sup>st</sup> and February 18<sup>th</sup>.

Another very busy Martha's Closet took place on Saturday February 28<sup>th</sup> from 9:00 – 11:00. There were new folks attending, totalling about 75 this month, clearly an important resource for many. Volunteers were also busy getting many bags of donations upstairs (in the temporary absence of the lift) to be collected by the Cerebral Palsy Association for reuse/disposal.

A collection jar is on the table in the back of the church (along with the box for food collection) as we pay special attention to our Food and Loonie Collection during Lent. The Community Food Share is in much need of our donations.

Cast members continue with practices for the Seaway Mystery Play to be held on April 25<sup>th</sup> at the Playhouse. Members of the Matilda Lions Club are joining in as well in a tribute to Wendy Gibb.

The lift was found not to be working, possibly due to the power failure that hit much of Morrisburg on the night of February 25<sup>th</sup>. Thanks, Brian Speer, for attempting repairs! The lift remained out of service for the weekend including Martha's Closet. Upper Canada Elevators was able to fix it on the following Monday, at a cost of about \$1250.

In February as every month, many people contributed to our worship services and served our many other ministries. We are thankful for all of you, as well as Mark and Pat, who work so hard in leading us.

Respectfully submitted,  
 Jill Dumaresq, Doug Jarvis, Wally Baker, and Patty McLaughlin

<b>St James Cash Flow Comparison</b>			
<b>2025-01-01 through 2026-02-28</b>			
<b>Category</b>	<b>2025-01-01-2025-02-28</b>	<b>2026-01-01-2026-02-28</b>	<b>2026 BUDGET</b>
<b>INFLOWS</b>			
Cemetary	\$7.91	\$8.52	\$0.00
Fund Raisers: Calendars	\$0.00	\$5.00	\$180.00
Fund Raisers: Catering	\$0.00	\$548.12	\$1,500.00
Fund Raisers: Christmas Appeal	\$0.00	\$0.00	\$2,500.00
Fund Raisers: Church Dinners	\$0.00	\$0.00	\$3,000.00
Fund Raisers: Easter Appeal	\$0.00	\$0.00	\$2,100.00
Fund Raisers: Garage Sale	\$0.00	\$0.00	\$2,000.00
Fund Raisers: Music Concert	\$0.00	\$0.00	\$1,000.00
Fund Raisers: Applefest	\$0.00	\$0.00	\$1,200.00
Fund Raisers: Play	\$0.00	\$0.00	\$2,000.00
Fund Raisers: Playhouse Lunch	\$0.00	\$0.00	\$2,500.00
Fund Raisers: Small Halls	\$0.00	\$0.00	\$750.00
Fund Raisers: Symphony	\$0.00	\$150.00	\$3,000.00
Fund Raisers: Thanksgiving Appeal	\$0.00	\$0.00	\$1,500.00
Fund Raisers: Tortieres	\$0.00	\$0.00	\$2,000.00
General Givings	\$19,794.00	\$15,388.00	\$125,000.00
General Givings: TXFR HT	\$0.00	\$0.00	\$8,000.00
General Givings:-non envelope	\$0.00	\$20.00	\$5,200.00
HST Rebate	\$1,555.43	\$2,918.00	\$7,900.00
Incumbent Discretionary	\$500.00	\$0.00	\$0.00
Invest Inc	\$2,250.55	\$0.00	\$7,000.00
Mission Income: Christmas Dinner	-\$127.50	\$0.00	\$0.00
Mission Income: Madagascar	\$320.00	\$350.00	\$0.00
Mission Income: PWRDF	\$100.00	\$80.00	\$0.00
Open	\$207.00	\$130.00	\$2,000.00
Rental Income Rectory	\$3,200.00	\$3,200.00	\$20,000.00
Rental Income	\$0.00	\$0.00	\$400.00
<b>TOTAL INFLOWS</b>	<b>\$27,807.39</b>	<b>\$22,797.64</b>	<b>\$200,730.00</b>

<b>Category</b>	<b>2025-01-01- 2025-02-28</b>	<b>2026-01-01- 2026-02-28</b>	<b>2026 BUDGET</b>
<b>OUTFLOWS</b>			
Business: Ecops	\$18,438.84	\$18,457.66	\$110,745.96
Business: Insurance	\$2,335.66	\$2,196.50	\$13,179.00
Business: Parish Fair Share	\$2,069.84	\$1,980.68	\$11,884.08
Business: Salary, Wages	\$1,726.16	\$1,726.16	\$7,767.75
Business: Synod Meeting	\$0.00	\$0.00	\$300.00
Fund Raiser Expense: Church Calendar	\$0.00	\$0.00	\$216.00
Office: Bank Fees	\$97.96	\$107.76	\$660.00
Office: Envelope Secretary	\$0.00	\$0.00	\$300.00
Office: HST	\$1,016.18	\$1,460.83	\$5,000.00
Office: Misc	\$0.00	\$0.00	\$350.00
Office: Office Phone	\$356.20	\$104.41	\$1,188.00
Office: Office Supply	\$644.78	\$622.78	\$3,000.00
Office: Treasurer	\$0.00	\$0.00	\$500.00
Rectory: Grounds Maintenance	\$1,300.00	\$1,850.00	\$3,000.00
Rectory: Heat	\$144.10	\$311.71	\$2,000.00
Rectory: Hydro and Water	\$484.36	\$532.27	\$3,000.00
Rectory: Property Tax	\$163.78	\$84.29	\$1,100.00
Rectory: Rectory Maint	\$0.00	\$154.00	\$1,000.00
Rectory: Rectory Security	\$105.00	\$105.00	\$420.00
St James: Custodian Care	\$360.00	\$360.00	\$2,000.00
St James: Custodian Supplies	\$0.00	\$74.99	\$60.00
St James: Grounds Maint St James	\$2,600.50	\$3,700.00	\$6,000.00
St James: Heat Ex	\$563.31	\$1,031.55	\$7,200.00
St James: Kitchen St James	\$184.55	\$212.92	\$1,500.00
St James: Security St James	\$105.00	\$365.00	\$2,500.00
St James: St James Elec	\$501.07	\$749.82	\$4,000.00
St James: St James Repair and Maint	\$0.00	\$1,398.85	\$3,000.00
Worship: Advertising	\$0.00	\$353.60	\$650.00
Worship: Adult Education	\$0.00	\$0.00	\$0.00
Worship: Flowers	\$0.00	\$0.00	\$100.00
Worship: Music Director	\$1,646.66	\$1,646.66	\$9,674.13
Worship: Music License	\$162.00	\$167.00	\$165.00
Worship: Organ	\$0.00	\$0.00	\$0.00
Worship: Piano	\$0.00	\$400.00	\$0.00
Worship: Worship Misc	\$99.40	\$124.99	\$500.00
<b>TOTAL OUTFLOWS</b>	<b>\$35,105.35</b>	<b>\$40,279.43</b>	<b>\$202,959.92</b>
<b>OVERALL TOTAL</b>	<b>-\$7,297.96</b>	<b>-\$17,481.79</b>	<b>-\$2,229.92</b>

<b>EVENT</b>	<b>Target Audience</b>	<b>Location</b>	<b>Date</b>	<b>Leader(s)</b>	<b>Costs</b>	<b>Budgeted Inc</b>	<b>Net Income</b>	<b>Results Notes</b>
<i>Bakeless Bake Sale</i>	Broader community	<i>St. James</i>	<i>TBD</i>	<i>Wally Baker</i>		<i>\$2,000.00</i>		<i>November date?</i>
<i>Church Dinner</i>	<i>Broader community</i>	<i>St James' Hall</i>	<i>TBD</i>	<i>Shirley Alguire?</i>		<i>\$1,500.00</i>		<i>Need a coordinator, fish fry, ham supper?</i>
Christmas Dinner	Broader Community	Legion	25-Dec-26	Pat? Candace?				
Christmas Appeal 2026				Incumbent		\$2,500.00		
<i>Roast Beef Dinner</i>	<i>Broader Community</i>	<i>Kitchen</i>	<i>TBD</i>	<i>TBD</i>		<i>\$3,000.00</i>		
<i>Orchestra</i>	<i>Broader Community</i>	<i>Church</i>	<i>TBD</i>			<i>\$3,000.00</i>		
Small Halls Concert	Broader Community	Church	9-Oct-26	Bob Ruddock		\$750.00		
Thanksgiving Appeal 2026				Incumbent		\$1,500.00		
<i>Roast Beef Dinner</i>	<i>Broader Community</i>	<i>TBD</i>	<i>TBD</i>	<i>Patty &amp; Tim?</i>		<i>\$2,700.00</i>		
<i>Applefest Pancake Breakfast</i>	<i>Broader Community</i>	<i>Iroquois</i>	<i>TBD</i>	<i>TBD</i>		<i>\$1,200.00</i>		
<i>Playhouse Lunches</i>	<i>Playhouse patrons</i>	<i>St James' Hall</i>	<i>TBD</i>	<i>TBD</i>		<i>\$2,500.00</i>		
<i>Yard Sale</i>	<i>Broader Community</i>	<i>St James'</i>	<i>16-May-26</i>	<i>TBD</i>		<i>\$2,000.00</i>		
<i>Music Concert</i>	<i>Broader Community</i>	<i>St James'</i>		<i>Margaret? Bob &amp; Jill?</i>		<i>\$1,000.00</i>		

<i>Easter Appeal 2026</i>				<i>Mark</i>		<i>\$2,100.00</i>		
<i>Chamber Breakfasts</i>	<i>Chamber Members</i>	<i>St James' Hall</i>	<i>TBD</i>	<i>Mark Lewis (for the moment)</i>				
Mystery Play	Broader community	Upper Canada Playhouse	25-Apr-26	Pat Martin		\$2,000.00		<i>\$25/ticket with \$5 shared Lions bursary &amp; Playhouse</i>
Chamber Breakfast	Chamber Members	St James' Hall	4-Feb-26	Mark				
Chamber Breakfast	Chamber Members	St James' Hall	15-Jan-26	Mark				<i>Cancelled due to storm</i>
Christmas Dinner 2025	Broader community	Legion	25-Dec-25	Pat Martin, Candace Jamieson, Ruth Speer,				
Christmas appeal 2025	Community	St. James	15-Dec-25	Mark Lewis		\$2,500.00		
Playhouse Lunch	Broader community	St. James' Hall	11-Dec-25	Wendy Lewis & Bob Ruddock		\$1,000.00	\$1,090	5th Thursday lunch, \$25 pp less expenses