

Agenda

Tuesday, February 4, 2025

Rev. Mark Lewis, Rev. Canon Pat Martin, Jill Dumaresq, Wally Baker, Rosemary Wells,
Melody Praine, Elizabeth Irwin, Isobel Tuttle

Regrets: Doug Jarvis, Jo-Anne Minish, Patty McLaughlin, Lynn Levere, Ruth Speer,
Jack Barkley

1. Opening prayer
2. Approval of Agenda
3. Approval of Minutes from Tuesday January 14, 2025
4. Business Arising
 - a. Fund Raising Calendar
 - b. Building Report
 - c. Auditor
 - d. Stewardship Committee
 - e. Holy Trinity lockbox
 - f. Vestry Reports
5. Rector' Report (see attached)
6. Warden's Report (see attached)
7. Holy Trinity Report (see attached)
8. Treasurer's Report (see attached)
 - a. Budget
- 9.
10. Cemetery Report – None
11. Apple Tree Ministry – No Report
12. New Business
 - a. Great Chapter Meeting
 - b. Nominations Committee
 - c. Accessible seating
 - d. Decoration Day
 - e.
 - f.
 - g.
 - h.
 - i.
13. Grace.

Tuesday, January 14, 2025

Attendance: Chair: Doug Jarvis, Rev. Mark Lewis, Rev. Canon Pat Martin, Jill Dumaresq, JoAnne Minish (r), Wally Baker, Ruth Speer, Rosemary Wells, Jack Barkley(r), Melody Praine, Isobel Tuttle, Elizabeth Irwin (r), Patty McLaughlin, Lynn Levere (r)

Items		Actions
Opening Prayer: Rev. Mark Lewis	7:35 pm	
Approval of Agenda: Moved: Melody Seconded: Wally	Carried	
Approval of Minutes from Dec. 3, 2024 Moved: Jill Seconded: Rosemary	Carried	
Business Arising a. Fund Raising Calendar b. Building Report c. Budget	Jill Mark	Jill: Small halls concerts – all money not yet in. Orchestra brought in close to \$5000, sponsorships covered costs. Christmas dinner – brought in almost \$3000. Upcoming Tilted Steeple house – Feb. and April. Celtic cabaret in April led by Pat Martin & Wendy Gibb. New item to consider a beer tasting – was done a number of years ago. Mark will call a building committee meeting and bring an update to the next parish council in order to have a formal update at this year's Vestry. Rosemary – moved to Treasurer's report
Rector's Report & Pastoral Associates Report	See attached	Good vacation and family time. Christmas service at the Hartford was well attended. Christmas Eve services well attended, with a number of people from outside the community.
Warden's Report	See attached	

<p>Treasurer's Report Moved: Rosemary Seconded: Wally</p>	<p>See attached</p>	<p>Rosemary provided an update to the Dec. 31st closing balance, will be above \$1500 due to additional year end donations.</p> <p>CTF HT balance – question raised about the current balance – Rosemary to confirm and report for next meeting. No additional funds moved to CTF for HT in December 2024.</p> <p>HT increased propane costs – Rosemary contacted Levac as delivery receipts are not being received. Levac is moving to a new system that will allow for better tracking of costs. Rosemary will follow up in the next month as the system becomes available, asking for history details. Isobel noted that services did not move downstairs last year.</p> <p>Budget – Thanks to Rosemary for the work on preparing the budget.</p>
<p>Holy Trinity Report</p>	<p>See attached</p>	<p>Alarm system is now functioning. New panel in place. It has been a smooth transition with Peter Crosby as the chaplain for Holy Trinity.</p>
<p>Cemetery Report</p>	<p>No Report</p>	
<p>Apple Tree Ministry</p>	<p>No Report</p>	<p>Melody will have an announcement included at Church to thank people for their support in donations to the Apple Tree Ministry in 2024.</p>

<p>New Business</p> <p>a. Vestry Reports</p> <p>b. Auditor</p> <p>c. Stewardship Committee</p> <p>d. Holy Trinity Lockbox</p>		<p>Reports due by Feb. 5th, Vestry is March 2nd.</p> <p>Peter Krug is unavailable to fulfil the auditor duties for 2024 reports. Mark is working to find a replacement.</p> <p>There has been interest expressed in establishing a stewardship group for the Parish. If there are people interested from parish council and the wider church community, please contact Mark.</p> <p>Jill provided a potential resource, Charity Village, they have a website for nonprofits.</p> <p>Mark, Rosemary & Isobel to determine a working solution.</p>
Grace	8:45 pm	
Next Meeting:	February 4, 2025	

Incumbent's Report

February 4, 2025

Well it seems we met not too long ago and I guess because that is true.

It has not been a great three weeks for me as I have been sick much of the time. I am finally feeling much better and worked this past week but have a nagging cough. C'est la vie!

Thank you to Pat for stepping in to take the service on the 26th. She along with Wendy had things run smoothly in spite of it being an unusual day. We survived the wind and snow from the last two weeks with no damage to the property. I am looking forward to vestry, Lent and Easter....hopefully in good health.

As we move closer to vestry, I have chosen a theme for the year. It is:

Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received.

1 Peter 4:10

I look forward to engaging in the work of stewardship and its many forms as we prepare for our future. As God grows this community and people are more and more attracted to the good work God is doing in this place, we need to prepare for this growth. Please pray for guidance and wisdom and discernment as we embark on this important grace.

God is working in this place and I feel the Holy Spirit moving here and working in and through so many people. I feel this place is transforming before my eyes as are the people. I am blessed to be in such a sacred place and to live and work with such faithful people. This can only be done together, and in community with people trying to follow the way of Jesus. I pray we continue this work together.

Yours in Christ,

Mark+

Wardens' Report for February 4, 2025 (January 2025)

The Reverend Canon Pat Martin celebrated the service of Epiphany on January 5, the arrival of the Magi. The Reverend Mark Lewis was back to lead our Eucharist for the Baptism of Jesus, the first Sunday after Epiphany, on January 12, and the 2nd and 3rd services of Epiphany on January 19th and 26th respectively. The first three services were live streamed and are on YouTube; some glitches occurred for the final service of the month. There was a welcome and busy coffee time before service every Sunday. There were services at the Hartford Retirement Residence on January 7th and Morris Glenn Apartments on January 9th. The roster of jobs shows how many people, in addition to clergy and musicians, contribute to our Sunday services. And the congregation has braved cold and wintry weather to be at church. Thank you all!

The regular Morning Coffee Gospel Conversations were held by Zoom at 9:00 am on Tuesdays January 7th, 14th, 21st, and 28th, providing an opportunity to discuss the Gospel for the coming Sunday. EfM was held at the church on January 14th.

On January 16th, there was a Lunch and Learn featuring Trivia with Ian Henderson.

Martha's Drop-In Lunch started up again for the New Year on January 16th.

The prayer shawl group has been knitting/crocheting as shawls have been blessed on Sunday mornings.

Martha's Closet, January 25th this month, continues to be a really busy Saturday morning in St. James' Hall – a busy morning that begins as much as two weeks before, to pull out and arrange all the stock for the many folks who come to shop. The free clothing meets needs of those who can't afford to buy clothes and those who want to keep good clothing out of the landfill, even if they could afford clothes. We have peoples' attention, by comments seen on Facebook!

Shelley from House of Lazarus/Martha's House held a Community Kitchen in the Hall on Friday, January 17th – an opportunity to prepare and enjoy a meal and bring food home, too.

Martha's House/the Hub is the centre for much activity and folks from St. James' are active in service there as well as other spots in the community.

We are thankful for Mark, for Pat, and for each member of the church community. We are blessed to have a church family that upholds each other and serves the broader community with much generosity and kindness.

Respectfully submitted

Jill Dumaresq, Jo-Anne Minish, Doug Jarvis, Wally Baker

Holy Trinity Report for February 4, 2025 Parish Council Meeting

Things are ticking along just fine at Holy Trinity now that we have ironed out all the wrinkles caused by the “migration “of accounts from “ADT by Telus” to “Telus Business Security”. We have a new panel for the system and it seems to be working just fine now that we have told it that it runs on a cell signal only and not Wi-Fi, despite the new panel being manufactured to operate best on WIFI. One small operational change is that no code is required once the “Alarm Away” option is selected. We simply select, leave and lock. The new panel also contains a camera, so photographs are taken when the panel is used - no more bad hair days for me when I turn up the heat. It’s been a long month of headaches, and I have learnt that big corporations have no concept of how small country churches work!! I did manage to talk Telus into giving us a credit for the service we didn’t have for so many weeks. Every cloud, I guess.

Our Christmas “mitten tree” has been dismantled, but the need for warm accessories, coffee and hot chocolate mix remains constant for the folks at Centre 105. We now have a basket at the back of the church for these items which continue to roll in. We have also turned one of the back pews around to create a nice little gathering area for the Centre 105 basket and our book and jigsaw puzzle “lending library”. This area can also be used for informal coffee gatherings going forward; a great idea Maria Crosby had.

Peter and Maria took off after this morning’s service for a well-deserved week long break in Algonquin Park. We wish them, and anyone else out there on the roads, happy trails and a safe return to the fold.

Respectfully submitted,
Isobel Tuttle, Chapel Steward

St. James Financials'

St James Cashflow Comparison			
2024-01-01 through 2025-01-31			
Category	2024-01-01- 2024-01-31	2025-01-01- 2025-01-31	2025 BUDGET
INFLOWS			
Cemetery	\$50.00	\$0.00	\$0.00
Fund Raisers: Beef Dinner	\$0.00	\$0.00	\$2,700.00
Fund Raisers: Calendars	\$0.00	\$0.00	\$180.00
Fund Raisers: Christmas Appeal	\$0.00	\$0.00	\$2,500.00
Fund Raiser: Easter Appeal	\$0.00	\$0.00	\$2,100.00
Fund Raiser: Garage Sale	\$0.00	\$0.00	\$2,100.00
Fund Raiser: Income Tax Prep	\$0.00	\$0.00	\$0.00
Fund Raiser: Music Concert	\$0.00	\$0.00	\$500.00
Fund Raisers: Pancake Breakfast	\$0.00	\$0.00	\$1,000.00
Fund Raisers: Play	\$0.00	\$0.00	\$2,000.00
Fund Raisers: Playhouse Lunch Money	\$0.00	\$0.00	\$4,700.00
Fund Raisers: Small Hall Festival	\$0.00	\$0.00	\$1,100.00
Fund Raisers: Symphony	\$0.00	\$0.00	\$0.00
Fund Raisers: Thanksgiving Appeal	\$0.00	\$0.00	\$1,500.00
General Givings	\$7,302.00	\$9,108.00	\$125,000.00
General Givings - Non-Envelope	\$0.00	\$0.00	\$500.00
General Givings: Transfer from HT	\$0.00	\$0.00	\$8,000.00
General Givings -Other non-envelope	\$0.00	\$0.00	\$100.00
HST Rebate	\$0.00	\$1,555.43	\$7,900.00
Incumbent Discretionary	\$0.00	\$0.00	\$0.00
Invest Inc	\$0.00	\$2,250.55	\$6,900.00
Kitchen Appeal	\$0.00	\$0.00	\$0.00
Mission Income: Apple Tree Ministry	\$0.00	\$0.00	\$0.00
Mission Income: Christmas Dinner	\$0.00	\$0.00	\$0.00
Mission Income: FoodShare	\$0.00	\$0.00	\$0.00
Mission Income: Madagascar	\$0.00	\$260.00	\$0.00
Mission Income - Madagascar Dinner	\$0.00	\$0.00	\$0.00
Mission Income - Martha Missions	\$0.00	\$0.00	\$0.00
Mission Income: Martha House (HUB)	\$0.00	\$0.00	\$0.00
Mission Income: PWRDF	\$0.00	\$50.00	\$0.00
Mission Income: Tilted Steeple	\$0.00	\$0.00	\$0.00
Open	\$41.50	\$181.00	\$3,000.00
Rental Income	\$0.00	\$0.00	\$300.00
Rental Income HUB	\$1,000.00	\$1,600.00	\$19,200.00
TOTAL INFLOWS	\$8,393.50	\$15,004.98	\$191,280.00

Category	2024-01-01- 2024-01-31	2025-01-01- 2025-01-31	2025 BUDGET
OUTFLOWS			
Business: Ecops	\$9,197.50	\$9,219.42	\$110,633.00
Business: Insurance	\$1,138.25	\$1,167.83	\$14,014.00
Business: Parish Fair Share	\$1,201.66	\$1,034.92	\$12,056.00
Business: Salary, Wages	\$863.33	\$863.08	\$10,357.00
Business: Synod Meeting	\$0.00	\$0.00	\$300.00
Fund Raiser Expense: Church Calendar	\$0.00	\$0.00	\$95.00
Incumbent Discretionary Expense	\$0.00	\$0.00	\$0.00
Mission Expense: Apple Tree Project	\$0.00	\$0.00	\$0.00
Mission Expense: Anglican Mission	\$0.00	\$0.00	\$0.00
Mission Expense: Apple Tree Expense	\$0.00	\$0.00	\$0.00
Mission Expense: Centre 105	\$0.00	\$0.00	\$0.00
Mission Expense: Christmas Dinner	\$0.00	\$127.50	\$0.00
Mission Expense: FoodShare	\$0.00	\$0.00	\$0.00
Mission Expense: Madagascar	\$0.00	\$0.00	\$0.00
Mission Expense: Martha's House (HUB)	\$0.00	\$0.00	\$0.00
Mission Expense: Martha's Drop-in	\$0.00	\$0.00	\$0.00
Mission Expense: PWRDF	\$0.00	\$0.00	\$0.00
Mission Expense: Tilted Steeple	\$0.00	\$0.00	\$0.00
Office: Bank Fees	\$63.18	\$37.63	\$660.00
Office Envelope Secretary	\$0.00	\$0.00	\$300.00
Office: HST	\$213.51	\$231.89	\$3,750.00
Office: Misc	\$0.00	\$0.00	\$350.00
Office: Office Phone	\$292.26	\$303.23	\$2,000.00
Office: Office Supply	\$0.00	\$217.80	\$4,000.00
Office: Treasurer	\$0.00	\$0.00	\$500.00
Rectory: Grounds Maintenance	\$0.00	\$300.00	\$1,800.00
Rectory: Heat	\$163.94	\$0.00	\$1,700.00
Rectory: Hydro and Water	\$218.13	\$242.23	\$2,900.00
Rectory: Property Tax	\$155.81	\$163.78	\$1,000.00
Rectory: Maintenance	\$0.00	\$0.00	\$1,000.00
Rectory: Security	\$0.00	\$0.00	\$420.00
St James: Custodian Care	\$0.00	\$0.00	\$2,500.00
St James: Custodian Supplies	\$0.00	\$0.00	\$60.00
St James: Grounds Maint. St James	\$0.00	\$600.00	\$2,200.00
St James: Heat Ex	\$56.00	\$0.00	\$7,200.00
St James: Kitchen	\$0.00	\$0.00	\$5,500.00
St James: Security	\$0.00	\$0.00	\$2,500.00
St James: St James Elec	\$317.84	\$260.39	\$2,900.00
St James: St James Repair and Maint.	\$776.67	\$0.00	\$2,000.00

Category	2024-01-01- 2024-01-31	2025-01-01- 2025-01-31	2025 BUDGET
Worship: Advertising	\$353.60	\$0.00	\$650.00
Worship: Flowers	\$65.74	\$0.00	\$100.00
Worship: Music Director	\$0.00	\$823.33	\$9,674.13
Worship: Music License	\$0.00	\$162.00	\$160.00
Worship: Organ	\$0.00	\$0.00	\$0.00
Worship: Worship Misc.	\$0.00	\$79.00	\$450.00
TOTAL OUTFLOWS	\$15,077.42	\$15,834.03	\$203,729.13
OVERALL TOTAL	-\$6,683.92	-\$829.05	